

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE
April 23, 2019**

- TIME AND PLACE:** The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:20 A.M., on April 23, 2019 in Training Room 1, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.
- MEMBERS PRESENT:** Mark Monson, Citizen Member - Chairperson
Ethlyn McQueen-Gibson, D.N.P., M.S.N, R.N., B.C.
- STAFF PRESENT:** Robin Hills, D.N.P, R.N., W.H.N.P.-B.C., Deputy Executive Director
- OTHERS PRESENT:** Holly Woodcock, Adjudication Specialist
Nurse Aide students and faculty from Bluestone High School
- CONFERENCES SCHEDULED:** **Lionelle Trofort, R.N. Reinstatement 0001-196367**
Ms. Trofort appeared, accompanied by her attorney, Eileen Talamente.
- CLOSED MEETING:** Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(16) of the *Code of Virginia* at 9:28 A.M. for the purpose of consideration and discussion of mental health records of Ms.Trofort that are excluded from the Freedom of Information Act by Virginia Code Section 1 of 2.2-3705.5. Additionally, Dr. McQueen-Gibson moved that Dr. Hills and Ms. Woodcock attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its consideration. The motion was seconded and carried unanimously.
- RECONVENTION:** The Committee reconvened in open session at 9:49 A.M.
- Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.
- CLOSED MEETING:** Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:32 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Trofort. Additionally, Dr. McQueen-Gibson moved that Dr. Hills and Ms. Woodcock attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.
- RECONVENTION:** The Committee reconvened in open session at 11:07 A.M.
- Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business

matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. McQueen-Gibson moved to issue an Order to Approve Lionelle Trofort's Application for Reinstatement of her license to practice as a Professional Nurse and issue an unrestricted license. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Trofort unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Trofort within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCES
SCHEDULED:**

Chevon Kyle-Linder, L.P.N. 0002-090482

Ms. Kyle-Linder appeared.

The Nurse Aide students and faculty from Bluestone High School left the meeting at 11:45 A.M.

CLOSED MEETING:

Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 12:22 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Kyle-Linder. Additionally, Dr. McQueen-Gibson moved that Dr. Hills and Ms. Woodcock attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 12:49 P.M.

Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. McQueen-Gibson moved to issue an Order of Reprimand to Chevon Kyle-Linder and require Ms. Kyle-Linder to provide proof of completion of the following two NCSBN courses within 120 days of entry of the Order: "*Documentation: A Critical Aspect of Client Care*" and "*Medication Errors: Causes & Prevention*". The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Kyle-Linder unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Kyle-Linder within such time. If service of the order is made

by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

The Committee recessed at 12:50 P.M.
The Committee reconvened at 1:40 P.M.

**CONFERENCES
SCHEDULED:**

Charlene Warren, R.N. 0001-191394
Ms. Warren did not appear.

CLOSED MEETING:

Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:42 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Warren. Additionally, Dr. McQueen-Gibson moved that Dr. Hills and Ms. Woodcock attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 1:54 P.M.

Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. McQueen-Gibson moved to offer a Consent Order to Charlene Warren to Voluntarily Surrender for Indefinite Suspension of her right to renew her professional nursing license in lieu of a Formal Hearing until such time as she appears before the Board. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Warren and the Board.

**CONFERENCES
SCHEDULED:**

Jacquelyn Claude, R.N. 0001-179754
Ms. Claude appeared.

CLOSED MEETING:

Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:46 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Claude. Additionally, Dr. McQueen-Gibson moved that Dr. Hills and Ms. Woodcock attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 2:52 P.M.

Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia

Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. McQueen-Gibson moved to issue an Order to Dismiss the case against Jacquelyn Claude due to insufficient evidence of a violation of laws or regulations governing the practice of Nursing. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Claude unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Claude within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

Crystal Sexton, R.N. 0001-220718

Ms. Sexton appeared.

CLOSED MEETING:

Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 3:32 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Sexton. Additionally, Dr. McQueen-Gibson moved that Dr. Hills and Ms. Woodcock attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 3:38 P.M.

Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. McQueen-Gibson moved to issue an Order to Dismiss the case against Crystal Sexton due to insufficient evidence of a violation of laws or regulations governing the practice of Nursing. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Sexton unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Sexton within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

Tiffany Davis, R.N. 0001-235405

Ms. Davis did not appear.

CLOSED MEETING:

Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 3:45 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Davis. Additionally, Dr. McQueen-Gibson moved that Dr. Hills and Ms. Woodcock attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 4:00 P.M.

Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. McQueen-Gibson moved to issue an Order of Reprimand to Tiffany Davis. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Davis unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Davis within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Board adjourned at 4:05 P.M.



Robin Hills, D.N.P, R.N., W.H.N.P.-B.C
Deputy Executive Director